

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY  
SPECIAL BOARD OF DIRECTORS MEETING MINUTES  
March 4, 2025**

A special meeting of the KCEAA Board of Directors took place at 2:00p.m on Tuesday, March 4, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, West Virginia.

**Board Members:**

|                          |                            |                   |
|--------------------------|----------------------------|-------------------|
| Mr. Harry Miller         | Mr. Tim Morris             | Mr. Glenn Summers |
| Mr. Rory Isaac           | Mr. Jarl Taylor            | Mr. Dave Fletcher |
| Mr. Scott Elliott (zoom) | Mr. Dave Fontalbert (zoom) |                   |

**Staff/Other:**

|   |                    |                     |
|---|--------------------|---------------------|
| Ms. Monica Mason                            | Mr. Jack Linville  | Ms. Jordan VanMeter |
| Dr. Dave Seidler                            | Mr. John Shaheen   | Ms. Carrie Dysart   |
| Ms. Ashley Perham-Charleston Gazette (zoom) |                    | Ms. Gail Triplett   |
| Ms. Cindy Pauline                           | Ms. McKenzie Wolfe | Galaxy All (zoom)   |

**Call to Order:**

President Harry Miller called the meeting to order.

**Approval of Minutes:**

**Motion made by Mr. Rory Isaac, second by Mr. Tim Morris to approve the meeting minutes from January 22, 2025. The motion passed.**

**Report of Committees:**

**Executive / Budget & Finance Committee Report- Harry Miller:**

- The Executive Committee and the Budget & Finance Committee held a joint meeting earlier today and reviewed the following:
  - **PEIA** – Monica Mason began by stating that at the last Board meeting, KCEAA administration was asked to present options for employee insurance in response to PEIA's premium increase of 16% and deductible increase of 40%, which take effect on July 1, 2025. She then turned the floor over to Jordan VanMeter to review the options provided in the board members' packets.
  - Jordan VanMeter outlined three options:
    - **Option 1:** Maintain all plans as they currently are, resulting in a potential cost increase of \$396,350.08.
    - **Option 2:** Adjust Plan A by increasing the employee copay to 80/20 while keeping Plan C unchanged, leading to a potential increase of \$220,170.16.
    - **Option 3:** Subsidize only Plan C, aligning with what other county agencies are doing. Under this option, KCEAA would no longer subsidize any other plans and would fully cover deductible amounts for employee's elected plans as HSA contributions. If all currently enrolled employees moved to Plan C, the estimated cost increase would be \$159,421.52.
  - Jordan VanMeter stated that these options were presented to the Executive Committee/Budget & Finance Committee and that adjustments were made based on the committee's discussions and recommendations.

- Harry Miller noted that there was an extensive discussion regarding employee insurance, and the committee's recommendation to the full Board is to subsidize only Plan C, increase the employee contribution by 16% to match PEIA's premium increase, and cover the full deductible on the HSA card. It was noted that once the final numbers from PEIA are received, if the premium increase is less than 16%, the employee contribution increase will match that amount, but if it exceeds 16%, the employee contribution will still be capped at a 16% increase.

**Motion made by Mr. Dave Fletcher, second by Mr. Rory Isaac to subsidize only plan C, increase the employee contribution by 16%, and to cover the full deductible on the HSA card. The motion passed. Tim Morris abstained.**

- **Monthly Board Meetings-** The Executive Committee recommended holding monthly Executive and full Board meetings to keep the Board informed of ongoing changes at KCEAA. It was noted that the meetings will be held on Thursdays and that the bylaws should be updated to reflect this change. However, after reviewing the bylaws, it was determined that no changes are needed.

**Motion made by Mr. Rory Isaac, second by Mr. Dave Fletcher to hold monthly Executive & full Board meetings. The motion passed.**

- **RFP-** The Implementation Committee recommended to the Executive Committee, which now recommends to the full Board, that we proceed with the RFP. After an extended discussion, it was decided to issue the RFP for billing services and revenue cycle management. The Implementation Committee, Executive Committee, and full Board will review the RFP before it is sent out. A special Board meeting will likely take place within the next 10 days or when the RFP is ready.

**Adjournment:**

**There being no further business, a motion made by Mr. Rory Isaac, second by Mr. Tim Morris to adjourn the meeting. The motion passed.**

Respectfully submitted:



Ethan Walker